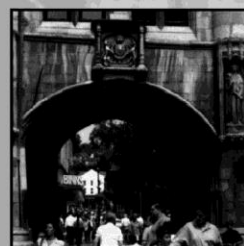




CITY OF  
*Lincoln*  
COUNCIL

# Council Summons



For the Annual Meeting to be held on  
**Tuesday, 16 May 2023**

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## **CITY OF LINCOLN COUNCIL**

Sir/Madam,

You are hereby summoned to attend the ANNUAL MEETING of the Council of the City of Lincoln to be held at The Guildhall, Saltergate, Lincoln, LN1 1DH on Tuesday, 16 May 2023, at 11 o'clock in the forenoon precisely.



Angela Andrews

Chief Executive and Town Clerk

### **A G E N D A**

#### **SECTION A**

**Page(s)**

1. To Elect the Mayor for the Ensuing Year

**5 - 8**

(See Appendix A for the Order of Ceremonial)

2. To Appoint the Sheriff for the Ensuing Year

(See Appendix A for the Order of Ceremonial)

3. To Appoint the Deputy Mayor for the Ensuing Year

(See Appendix A for the Order of Ceremonial)

4. To Receive Notification of the Appointment of the Mayor's Chaplain

5. To Appoint to Committees, Outside Bodies and Advocacy Roles

**To Follow**

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**Item No. 1, 2 and 3**

**APPENDIX A**

**ELECTION OF MAYOR AND APPOINTMENT OF SHERIFF AND DEPUTY MAYOR**

(Items 1, 2 & 3 of Agenda)

1. Election of Councillor Biff Bean as Mayor

5 mins

Mover:

Councillor Chris Burke

5 mins

Seconder:

Councillor Joshua Wells

2. Chief Executive to read the Declaration of Acceptance of Office

Declaration of Acceptance of Office by the Mayor

To be read by the Chief Executive

**YOU, BIFF BEAN,**

**HAVING BEEN ELECTED TO THE OFFICE OF MAYOR HEREBY  
DECLARE THAT YOU TAKE THE SAID OFFICE UPON YOURSELF  
AND WILL DULY AND FAITHFULLY FULFIL THE DUTIES  
THEREOF ACCORDING TO THE BEST OF YOUR JUDGEMENT  
AND ABILITY.**

3. Mayor to sign Declaration of Acceptance of Office

4. Chief Executive to hand over the Ring reading at the same time the  
Mayoral Investiture

Mayoral Investiture

To be read by the Chief Executive

**BY THIS RING I INVEST YOU WITH THE HONOUR AND DIGNITY  
OF THE MAYORALTY OF THIS ANCIENT CITY REQUIRING YOU,  
BY VIRTUE OF THE AUTHORITY THEREBY COMMITTED TO  
YOU, TO MAINTAIN DILIGENTLY AND FAITHFULLY DURING  
YOUR TERM OF OFFICE ALL THE RIGHTS AND PRIVILEGES OF  
THIS CITY AND CORPORATION.**

5. Ex Mayor to hand over the Staff of Office reading at the same time as follows: -

**IN FURTHER CONFIRMATION OF YOUR AUTHORITY I DELIVER  
INTO YOUR HAND THIS STAFF OF OFFICE.**

6. Ex-Mayor and newly elected Mayor to retire for the robing of the Mayor
7. On return Chief Executive to read Oath to the Mayor

Mayor's Oath

To be read by the Chief Executive

**YOU SHALL WELL AND TRULY SERVE OUR SOVEREIGN KING  
CHARLES III IN THE OFFICE OF MAYOR OF THIS CITY AND  
PRECINCTS OF THE SAME, AND TRULY MAINTAIN IN RIGHT AS  
WELL THE POOR AND RICH. YOU SHALL TRULY MAINTAIN ALL  
THE LIBERTIES, CUSTOMS AND PRIVILEGES OF THIS CITY:  
AND ALL OTHER THINGS WHICH BELONG TO THE OFFICE OF  
MAYOR OF THIS CITY, YOU SHALL TRULY DO AND PERFORM,  
ACCORDING TO THE BEST OF YOUR SKILL AND  
UNDERSTANDING.  
SO HELP YOU GOD.**

8. Mayor's address (10 mins)
9. Appointment of Councillor Neil Murray as Sheriff

5 mins  
5 mins

Mover:  
Seconder:

Councillor Emily Wood  
Councillor Calum Watt

10. Chief Executive to read the Declaration of Acceptance of Office

Declaration of Acceptance of Office by the Sheriff

To be read by the Chief Executive

**YOU, NEIL MURRAY,**

**HAVING BEEN APPOINTED TO THE OFFICE OF SHERIFF  
HEREBY DECLARE THAT YOU TAKE THE SAID OFFICE UPON  
YOURSELF AND WILL DULY AND FAITHFULLY FULFIL THE  
DUTIES THEREOF ACCORDING TO THE BEST OF YOUR  
JUDGEMENT AND ABILITY.**

11. Sheriff to sign Declaration of Acceptance of Office
12. Newly elected Sheriff to retire for robing of the Sheriff
13. On return the Chief Executive to read Oath to Sheriff

Sheriff's Oath

To be read by the Chief Executive

**YOU SHALL WELL AND TRULY SERVE OUR SOVEREIGN KING  
CHARLES III IN THE OFFICE OF SHERIFF OF THIS CITY, FROM  
THIS TIME TO THE APPOINTMENT OF YOUR SUCCESSOR. ALL  
LIBERTIES, CUSTOMS AND FRANCHISES OF THIS CITY AND  
ALL OTHER THINGS WHICH BELONG TO THE OFFICE OF  
SHERIFF OF THIS CITY YOU SHALL TRULY KEEP AND DO TO  
YOUR POWER.**

**SO HELP YOU GOD.**

14. Sheriff to return thanks for appointment (5 Minutes)
15. The Mayor to announce that Councillor Alan Briggs be appointed as Deputy Mayor with Wendy Mager as the Deputy Mayoress and present them with their Badges of Office.

**16. Vote of thanks to the retiring Mayor**

5 mins

Mover: Councillor Gary Hewson

5 mins

Seconder: Councillor Rebecca Longbottom

**17. The Mayor to present the retiring Civic Party with their official badges.**

5 mins **18. Outgoing Mayor's reply**

**19. Vote of thanks to the Retiring Sheriff**

5 mins

Mover: Councillor Chris Burke

5 mins

Seconder: Councillor Sue Burke

To be completed by 12.25 p.m.